

Application for Admission to Junior Infants

School Year 2023 – 2024



Seafield Road West, Clontarf, Dublin D03 XK27

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Email: secretary@belgrove.ie

Website: www.belgrove.ie

Roll No: 190075

Please note that this form is for application purposes only. The information provided will be used to allocate Junior Infant places in accordance with the School's Admission Policy/Annual Admission Notice, available on our website www.belgrove.ie

Please complete all sections of the form.

General Information on Child

First Name:	Surname:	
PPS Number:	DOB:	Gender:

Home Address:

Eircode:

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Name of pre-school/Montessori:

General Information on Parent(s)/Guardian(s)

Parent/Guardian Name:	Parent/Guardian Name:
Address (if different from child's):	Address (if different from child's):
Mobile No:	Mobile No:
Email:	Email:

To ensure your daughter is recorded in the correct enrolment category, please complete the following:

Sisters currently in St John the Baptist Infant Girls' School:

Name:

Class:

1) _____

2) _____

Siblings currently in Belgrove Senior Girls', Belgrove Junior Boys' or Belgrove Senior Boys' Schools:

Name:

Class:

School Attending:

1) _____

2) _____

3) _____

You agree to authorise the other school(s) to confirm these details to the Board.

This application **MUST** be accompanied by your child's **ORIGINAL** Birth Certificate. A copy will be kept on file.

If you wish your application to be considered in **Category 1** and you do not have a daughter **currently enrolled in St John the Baptist Infant Girls' School**, please submit:

- Hard copy (not online) utility bill which has been posted to your address e.g. **Electricity/ Gas/ Refuse/ Landline Phone (not Mobile)**. Printed online bills are not acceptable. The bill must be dated after 1 October 2022.

AND one of the following:

- Property registration document.
- A current original Lease or Rental Agreement or Mortgage letter.
- Other official correspondence from an Irish State agency.

The above documentation must contain the name of the parent(s) residing at the applicant's primary address. **Please redact all financial details.** The school will return all original documents once the application process has been completed.

Declaration:

I/We being the Parent(s)/Guardian(s) of the applicant do hereby confirm that the above information is true and accurate and I/we consent to its use as described.

Parent/Guardian's Signature:

Parent/Guardian's Signature:

Date:

Date:

Office Use only:

Date Application Received	D	D	M	M	Y	Y

Data Privacy Statement

The information provided on this form will be used by St John the Baptist Infant Girls' School to apply the selection criteria for enrolment in Junior Infants, and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file. On acceptance of an offer of admission, this information will be entered in the School Administration System, Aladdin and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to St John the Baptist Infant Girls' School were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See Section 13 of the School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).