

St John the Baptist Infant Girls' School

Application for Admission to Junior Infants

School Year 2024 – 2025



Seafield Road West, Clontarf, Dublin D03 XK27

Telephone: 01 8332459

Email: secretary@belgrove.ie

Website: www.belgrove.ie

Roll No: 190075

Please note that this form is for application purposes only. The information provided will be used to allocate Junior Infant places in accordance with the School's Admission Policy/Annual Admission Notice, available on our website www.belgrove.ie

Please complete all sections of the form.

General Information on Child

First Name:	Surname:
PPS Number:	Date of Birth:
Primary Residence at date of application including Eircode:	
Name of pre-school/Montessori:	

General Information on Parent(s)/Guardian(s)

Parent/Guardian Name: <div style="margin-left: 100px;"> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian <input type="checkbox"/> </div>	Parent/Guardian Name: <div style="margin-left: 100px;"> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian <input type="checkbox"/> </div>
Mobile No:	Mobile No:
Email (please print):	Email (please print):

To ensure your daughter is recorded in the correct enrolment category, please complete the following:

Sisters currently in St John the Baptist Infant Girls' School:

Name:	Class:
1) _____	_____
2) _____	_____

Siblings currently in Belgrove Senior Girls', Belgrove Junior Boys' or Belgrove Senior Boys' Schools:

Name:	Class:	School Attending:
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____

You agree to authorise the other school(s) to confirm these details to the Board.

The following items **must** accompany the Application Form:

1. Original Birth Certificate (or a certified translation if the certificate is not in English or Irish)

If you wish your application to be considered in Category 1 and you do not have a daughter **currently enrolled in St John the Baptist Infant Girls' School**, please submit **any two** of the following as proof of residence. These must be from two separate companies and must be dated after 1st October 2023.

2. Hard copy utility bill, **Electricity/Gas/Refuse/Landline Phone (not Mobile)**.
3. A current original or Solicitor certified copy of Lease agreement or Mortgage Letter.
4. Original correspondence from Revenue.

The above documentation must contain the name of the parent(s) residing at the applicant's primary address. **Please redact all financial details. Original documents will be returned.**

Declaration:

I/We being the Parent(s)/Guardian(s) of the applicant do hereby confirm that the above information is true and accurate and I/we consent to its use as described in the Data Privacy Statement

Parent/Guardian's Signature:

Parent/Guardian's Signature:

Date:

Date:

A confirmation email will be sent to acknowledge receipt of application. If you do not receive a response within seven days, please contact the office.

Office Use only:

Date	D	D	M	M	Y	Y
Application Received						

Data Privacy Statement

The information provided on this form will be used by St John the Baptist Infant Girls' School to apply the selection criteria for enrolment in Junior Infants, and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file. On acceptance of an offer of admission, this information will be entered in the School Administration System, Aladdin and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to St John the Baptist Infant Girls' School were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See Section 13 of the School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).