

**Parents Association  
Belgrove Junior Girls School  
Clontarf, Dublin 3.**

Name: Parents Association, Belgrove Junior Girls School, Clontarf, Dublin 3.

Aims/Objectives:

1. To provide a structure for the involvement of parents in the education of their children.
2. To provide representation for all the parents of children attending Belgrove Junior Girls School.
3. To work with and support the principal, teachers and Board of Management to achieve the best possible education for the students attending the school.
4. To facilitate and encourage effective communication between parents and the principal and teachers in the school.
5. To promote the interests of the students in co-operation with the Board of Management, the principal, teachers and students.
6. To undertake fundraising and other activities which would facilitate achieving the aims and objectives of the Association.

Structure:

1. The Association shall be structured as to:
  - A Committee, which manages the affairs of the association,  
and
  - Sub-committees, as required, to manage areas of activity as defined by the Committee, and which it considers to be relevant to the aims and objectives of the Association.
2. The Committee will comprise a minimum of six positions including Chairperson, Deputy Chairperson, Secretary, Treasurer and the two representatives to the Board of Management. The two Board of Management representatives shall be ex-officio members of the Committee.
3. The membership of sub-committees is not restricted in number.

### Finance:

The Association will finance its activities through fundraising specifically to achieve the aims and objectives of the Association.

A Treasurer shall be elected at the Annual General Meeting (“AGM”) and shall be responsible for keeping the accounts of the association. The treasurer will give a statement of income and expenditure at each Committee meeting and will give a written statement of income and expenditure at the AGM.

Fundraising activities will be agreed in advance with Board of Management and will be for projects agreed with the Board of Management.

### Membership, Elections, Other:

1. Membership of the Association includes all parents (or guardians) of the children who currently attend the Junior Girls School. In addition, the Committee may co-opt, to the Association, a number of members, not necessarily parents of children attending the Junior Girls School, whose expertise may help the Committee in carrying out the aims and objectives of the Parents Association.
2. The Committee are elected by the members at the AGM. The AGM shall be held in the first term of each school year.
3. The Committee shall hold at least four meetings (but preferably monthly meetings) during the school year at dates and times agreed at the first Committee meeting after the AGM.
4. A member elected to the Committee shall hold office until the conclusion of the next AGM. Committee members may be re-elected for a second year, but shall not hold office for a consecutive period exceeding two years.
5. Any member may participate in a sub-committee by indicating their availability at the AGM. Members of sub-committees shall choose, at their first meeting, a committee chairperson from among its members.
6. Elections and resolutions at the AGM shall be decided by vote on the basis of simple majority of those attending.
7. Notice of the AGM shall be sent to all parents (or guardians) of students attending the Junior Girls School at least one week in advance of the date scheduled for the AGM.
8. The Association will affiliate to National Parents Council (“NPC”) Primary annually and the Committee will agree a representative to attend the meetings of NPC.
9. This Constitution can only be amended by resolution adopted by two-thirds of those present and voting at a General Meeting. **Effective Date: 29 Sept 2008.**